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*Prior to the meeting four members conducted a tour of the improvements to Arbutus Park in Youbou, led by Ryan Dias and the project engineer Mike Miller. It was agreed that the park would re-open on June 25th. 2018.*

**Call to Order:** June 12, 2018, 6:15 p.m. by Chair Marcia Stewart.

Commission members present: Marcia Stewart, Randall Wilson, Don Macdonald Also

Present: Klaus Kuhn, Area I CVRD Director

**Approvals of Agenda and Minutes of the May meeting:** Carried

**Business Arising out of the Minutes:** None

**Correspondence:**

The Chair received an invitation to join the other Parks Advisory Commission chairs, and CVRD Staff in meeting with the Senior CVRD Staff and Area Planning Commission on July 31st.

**Area Director's Report:**

Klaus Kuhn delivered his Report

- Discussed the difficulties we have in funding the largest ratio of parklands to taxpayers in the District.
- Options to address a looming shortfall upon exhaustion of our reserves will be addressed in his town hall meeting to be held on June 11 at 6 pm in Youbou Hall.
- Options discussed by the Advisory Commission included the possible sale of an unused "lot" in Mile 77 park which will be closed this year; more volunteer fundraising (noting that volunteer maintenance is not allowed by CVRD policies) Transfer of parkland to larger government units, and possible future funding resulting from the Cowichan Valley trails initiative. Klaus intends to meet with Kathy Robertson and Amy prior to the town hall meeting.
- Also discussed: (1) The Water Management initiative (future of the Cowichan Lake Weir); (2) change-over of Youbou's water source to use the Creekside well in order to comply with new stricter water standards; and (3) Klaus advised that the Ministry of Transportation is 3/4 of the way through a study, funded in part by TimberWest, to widen Youbou Road.

**Cowichan Lake Recreation Report:**

Marcia reported on communications with Linda Blatchford indicating that the lifeguard trailer will be in place in Arbutus Park on June 22, and that lifeguards are currently being hired.

**Chairperson's Report:**

Marcia addressed a request to Klaus to facilitate the return of garbage cans and pickups to Mile 77 Park.

**CVRD Report by Ryan Dias:**

Not presented, but Ryan did meet with the board to walk through Arbutus Park, prior to the meeting.

**Old Business:**

1. Arbutus Park Walk-through: Completed prior to the meeting.
2. Regarding a memorial bench for former member Duncan Hume (responding to a prior inquiry by the Youbou Community Association), Marcia reported that permission cannot be obtained because CVRD staff have received no direction on such benches from the Board. Marcia proposed instead that a memorial fountain for Arbutus Park might be a better possibility.

*Secretary's Note: in the tour of the improvements to Arbutus Park, it was noted that there is plumbing run for a water fountain, but none was installed as part of the project. There are no water fountains in the park currently.*

3. Parks Donation from Lake Town Ranch/Greg Adams: • Mr. Adams has agreed to honor prior promises of a donation by building a new shelter in Mile 77 Park (which, ironically, is currently closed.)
4. Broom Busting — and Creekside Trail. Rob was not present to give update. Nothing more has been heard from the “Broom Busters” organization.
5. Parks Walk-about —the members agreed to meet Tuesday, June 26, 2018 at 9am in the Youbou Little League Park to accomplish the annual walk throughs.

**Adjournment: 7:35 pm.**

***Parks Walk-throughs: June 26, 2018, 9am, Youbou Little League Park***

***Next Meeting Date: Tuesday July 10, 2018, 7pm, Youbou Community Hall***